

## 1) Introduction and Greeting

2) Next Forum – April 15<sup>th</sup> The Post (6:30 set up. 7:30 start, 9:30 end)

- Main Theme: GVPTA Meeting
  - Non-Fee based issues for producers
  - Sense from community what they would like addressed
- Introduce Moderator and Panelists
  - Meeting on the 9<sup>th</sup> to talk through the panel topics
  - Geared towards producers in attendance
- Secondary Themes: Anti-Harassment Committee, Producer Relations Committee, and Design Deputy Program
  - updates as these were the last issues from the forum
- Final Logistical Update
  - Tables and chairs
  - Less mingling time
  - Start on time, GVPTA/ have a break/ updates on what we've been doing
  - Core members can access the mailing list to send personalized invites
  - Post meeting at OJs

## 3) Workshop Updates

- Vectorworks Workshop – April 20<sup>th</sup>
  - At SFU
  - pre-payd
  - on website, mentioned in emails
  - could set up a camera and film it
- Sound/Qlab Workshop Update – May 29<sup>th</sup>
  - part of MaS with GVPTA
  - not geared only for designers
  - held at The Post
  - 20 for the workshop or free w/conference admission/10 off conference admission for ADC members
  - no longer doing an event in early May
  - will do a more advanced event later
- Costumes Workshop Updates – Mid Sept?
  - delayed until the fall (Sept/Aug)
  - 3 aspects - wardrobe tour, basic sewing skill, costume and LX workshop

## 4) Activism/Events

- Producer Meeting at PL
  - chat with designers, similar in style to GVPTA
  - casual conversation, up to 8 producers if everyone from PL attends
- ADC AGM – Events Surrounding the AGM itself
  - June 29<sup>th</sup> in Vancouver (SFU woodwards) - need to represent Vancouver's voice well, good for people to meet board and Gail, keep the momentum of the conversation in Vancouver going

- Only ADC members can attend (this includes associate members)
- DwD will be the preceding Friday (June 28th) at Craft
- Designer Drive for more established designers and during the workshops

#### 5) Assistants/Production Database

- General Update
  - mention it at the forum
  - can have a sign up sheet at the forum
  - can email names to Jenn or VDF email
  - Blurb: The Design Assistants and Professionals database is a Vancouver Design Forum initiative that will compile the contact information for individuals interested in working as design assistants and theatre professionals who work freelance. This information will be available on the VDF website for designers and producers looking to hire.

#### 6) Contact with Vancouver University PM's

- General Update
  - Met with (SFU) to talk about schools signing designers to
  - Plan to meet with (UBC) and (Studio)
  - Could also reach out to Cap and Douglas
  - ADC mentorship program and Institutional membership

#### 7) Producer Relations Committee Update

- Discussed PL meeting, GVPTA topics

#### 8) Anti-Harassment Committee Update

- Talked to Gail, CHRC consultancy for a national strategy for anti-harassment in the arts, looking at a third party reporting system
- Gail will take calls from any designer, member or not
- List of things for producers - designers present for NiOS, Producing company is responsible for all the people they've hired, including technicians in Vancouver, etc.
- Would like more male allies and POC on the committee - may be useful to have people reach out personally

#### 9) ADC Parents Initiative

- Claire Hill is spearheading this in TO
- Had meeting of parent designers in Toronto
- Would like a Vancouver gathering of parent designers
  - look for a date at our next meeting, so it can be discussed at the AGM
  - provide childcare option, hold it at night

#### 10) Hours Tracking

- Scope and Goals of this Project
  - hours tracking - what are we trying to accomplish?

-Should raise this question at the forum - do people want to do this, what would they like as outcome

- Need a lot of people to have tracked for a while (6mths, 1yr) and then we can decide how to structure and collect the data

- have people track and use the info personally

- have people track and share the info amongst VDF

  - would look for averages to see what the baseline is amongst each discipline

  - breakdown of how the time is spent (meetings, designing, implementing, etc)

  - could break down into place in career development

  - could have people collect over a set number of shows and average the time

  - specificity is important to show the differences between theatres

#### 11) Additional Business

- ADC@PQ Instagram Campaign

  - ADC is doing a push for PQ on social media through ADC@PQ Instagram campaign, for those that partake in social media, it would be great to have people "like" and engage with those posts.

- ADC Q2Q Program

  - ADC newsletter - mini-interviews (3 basic questions)

  - Note: Visual re-jig - too much text, maybe link to longer articles. 2 paragraph per section.

  - If people have things to put in, they should forward them to ADC

#### 12) Scheduling of Next Meeting + Check-In About Fixed Meeting Dates

- May 13th at 6:30

#### 13) Adjournment